**To,**

**Branch In-charge, SIDBI**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

***(location)***

**Loan Application**

**Madam/Dear Sir,**

|  |  |  |  |
| --- | --- | --- | --- |
| Name of Enterprise | |  | |
| Address | Regd. Office |  | |
| Factory |  | |
| Business details | | Manufacturer/Service Provider (Please tick) | |
| Our main products/services |  |
| Linkage of product/service to fight against corona virus |  |
| Statutory approvals required for our product/services | 1.  2.  *(enclose copy of approval from respective statutory authority)* |
| Our main customers |  |
| Our unit is in operation since |  |
| Relationship with SIDBI | | Existing / New | |

We request SIDBI to sanction loan for our above mentioned MSME unit as per details given below:

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **A. Loan requested** | | | | | | | | | | | | | |
| Loan amount | | | | | | | Rs.\_\_\_\_\_\_ lakh | | | | | | |
| Loan Instrument | | | | | | | Term Loan / Working Capital | | | | | | |
| Repayment period (including moratorium) | | | | | | | Repayment period | | | | | | \_\_months |
|  | | | | | | | Moratorium (included in above) | | | | | | \_\_months |
| **B. Details of Security offered:** We hereby offer: | | | | | | | | | | | | | |
| 1. | First/Extension of charge on all project/existing securities in favour of SIDBI. | | | | | | | | | | | | |
| 2. | CGTMSE cover | | | | | | | | | | | | |
| 3. | Personal Guarantee of promoters/directors | | | | | | Names of promoter/directors : | | | | | | |
| 4. | Any other security *(please specify)* | | | | | |  | | | | | | |
| **C. Purpose of loan : CAPEX / Working Capital** (Please tick) | | | | | | | | | | | | | |
| **D. Proposed utilisation of Loan Amount :** | | | | | | | | | | | Amt in Rs. lakh | | |
| Name of Machinery / Items of  Raw material proposed to be purchased | | | | Qty. | | Supplier | | | Total Amt | | Advance already paid if any  *(attach evidence)* | | |
|  | | | |  | |  | | |  | |  | | |
|  | | | |  | |  | | |  | |  | | |
| **Total** | | | |  | |  | | |  | |  | | |
| **E. Other Information** | | | | | | | | | | | | | |
| Expected date of commencement of operation of proposed machines/equipment (for Capex only) | | | | | | |  | | | | | | |
| Present power load  Additional power load required? | | | | | | | \_\_\_\_ KW  Yes/No (If yes, Additional power Load required: \_\_\_\_\_\_\_\_\_\_KW) | | | | | | |
| **F. Loans taken from other banks/FIs/NBFCs** which are currently outstanding | | | | | | | | | | | | | |
| Bank/FI/NBFC | | Branch | Type of loan | | Amt o/s (Rs.lakh) | | | Interest rate | | Sanc date | | EMI/Instalment | |
|  | |  |  | |  | | |  | |  | |  | |
|  | |  |  | |  | | |  | |  | |  | |
|  | |  |  | |  | | |  | |  | |  | |

Proforma invoice for the above machinery and/or purchase of raw material is attached. Declaration-cum-authorisation is given overleaf.

**Enclosures : as per check list attached**

|  |  |  |  |
| --- | --- | --- | --- |
|  |  | **(Signature of Applicant)** | |
| Date |  | **Name of Authorized Signatory** |  |
| Place |  | Designation |  |
|  |  | **Name of Applicant** |  |
| **Type->** | Company | Partnership | Proprietorship |

|  |  |
| --- | --- |
| **Declaration-cum-Authorisation** | |
| 1 | All information furnished by me/us herein along with annexures to this application and documents enclosed is true and correct to the best of my/our knowledge and belief. |
| 2 | I/we authorise you to conduct CIBIL searches and make other enquiries about me/us including checking various defaulter/wilful defaulter/fraud lists of RBI/CIBIL/CRILC and all other such lists which are necessary as per your guidelines. I/We have no objection if SIDBI furnishes the information submitted by me/us to other banks / FIs/ CIBIL / RBI/ any other agency as may be deemed fit in connection with consideration of my/our application for financial assistance. |
| 3 | I/we have no borrowing arrangements for the applicant enterprise/unit with any other bank/FI/ NBFC/Institution, etc. except as indicated in the enclosure to the application. |
| 4 | There are no arrears of statutory dues and no government enquiries/ proceedings/prosecution/ legal action/court cases are pending/ initiated against our enterprise/ unit/ associate concerns/ promoters/ directors/ partners/ proprietor except as specifically indicated below : |
|  |
| 5 | Connected lending provisions have been explained to me/us. These are not applicable to me/us. |
| 6 | I/We have read and understood the features of SIDBI’s loan scheme. |

|  |  |  |
| --- | --- | --- |
| Date |  | **(Signature of Applicant)** |

**Document check-list**

1. **Mandatory Information (MI)**

**Enclosed? (Y/N)**

|  |  |  |
| --- | --- | --- |
| **#** | **List of documents** |  |
| 1 | Proforma Invoice of the Machinery / Raw material being purchased (quotation) |  |
| 2 | KYC documents (as per Bank’s guidelines) |  |
| 3 | Last two years’ Audited Financial Statements\* |  |
| 4 | Statement of immovable properties of promoter/directors (as per **Appendix**) |  |
| 5. | Copy of MoA/Partnership deed/Trust Deed etc. |  |
| 6. | Copy of consent to establish from PCB, if applicable. |  |
| 7. | Document showing Existing Power load |  |
| 8. | Application filed for additional power load required (if applicable) |  |
| 9. | Copy of rent/lease agreement (self-certified) $ |  |
| 10. | Copy of statutory approvals required for our product/service |  |

\* Not required in case the borrower has in-principle approval letter from PSBloansin59minutes.com

$ required only if the proposed machinery is to be installed in rented premises

1. **Other Information (OI)**

|  |  |  |
| --- | --- | --- |
| 1 | Copy of Udyog Aadhar Memorandum (UAM) |  |
| 2 | Copy of GST Registration Certificate (for GST registered units) |  |
| 3 | Copy of sanction letters of other lenders for existing banking arrangement |  |

Notes:

1. All documents to be self-certified.
2. SIDBI reserves the right to call for any additional information/documents in respect of the loan requested. Calling for documents is not a guarantee for sanction of loan.

**Appendix**

**Statement of Immovable Properties owned by promoters/directors**

(for information of SIDBI)

1. Name pf promoter/director :

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| # | Owner’s name | Nature of  property\* | Full Address | Distance from BO | Area  (sq ft) | Approx. value (Rs.Lakh) | Whether charged to any lender |
| 1 |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |

\*e.g. residential/commercial/industrial/agricultural etc.

**I certify that the above information is true to be best of my knowledge and belief.**

**Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

*[Please repeat above table to add details of more promoters/directors]*