

RFQ FOR HOUSE KEEPING SERVICES, SECURITY & PANTRY SERVICES

by

Invest India

CORRIGENDUM

27th June 2019

Invest India

Room 225, 1st Floor

Vigyan Bhawan Annexe

Maulana Azad Road, New Delhi- 110011

Existing Clause	Amended Clause
Annexure 5 Commercial Bid, point no 2, table includes only contract rates for Supervisor Housekeeping, Supervisor Pantry, Pantry Boys and Housekeeping.	Commercials to include the Security and cost of cleaning equipment and chemicals with manpower cost.
Annexure 3 Standard Conditions of Contract, point 7 “The contractor shall provide all cleaning equipment and cleaning materials which shall be harmless and eco-friendly and shall in no way damage the floors and other items by way of fading stain, foaming, eroding etc. No escalation of cost of consumable cleaning materials will be allowed during the period of the contract.”	The contractor shall provide all cleaning equipment and cleaning materials which shall be harmless and eco-friendly and shall in no way damage the floors and other items by way of fading stain, foaming, eroding etc. The price will include rates for cleaning chemicals and housekeeping materials to be billed on actuals on monthly basis and rates to be fixed for 2 years.
Annexure 2 Scope of work for housekeeping services and pantry services contract, point no:5 Weekend Work, sub point 8 “Pest/rodent control exercise once a month or whenever required.”	“Pest/rodent control exercise every fortnightly or whenever required.”
Annexure 3 Standard Conditions of Contract, point 6 “The employees shall report to the officer-in-charge assigned by the Department. If the performance of the contractor is not found to be satisfactory, 5% of the bill amount of the month shall be deducted and in	The employees shall report to the officer-in-charge assigned by the Department. If the performance of the contractor is not found to be satisfactory 5% penalty will be applicable on the management fee if service level is not satisfactory instead of bill amount.

<p>case of continued poor performance contract will be terminated after giving written notice.”</p>	
<p>Annexure 3 Standard Conditions of Contract, point 8 “Some cleaning materials to be used are as under. Quality of material used to the satisfaction of the contracted will be ensured by the contractor”</p>	<p>Include standard make like Kimberly Clark, Origami & Diversy.</p>
<p>Annexure 3, Penalty Clause</p> <ul style="list-style-type: none"> • Short Attendance of Labour: In addition to the non-payment of wages for the period of absence, Rs. 100/- (Rupees one hundred only) per head will be recovered from the bill for any short attendances during the month. • Quality Cleaning Material: In case any shortcoming or inferior quality is noticed in the cleaning materials as shown above, the same will be purchased from the market and bill amount will be recovered from the monthly bill of contractor. In case it happens more than two occasions in a month, a penalty of Rs. 500/- (Rupees Five Hundred only) will be recovered for such each occasion. • Lapses in cleaning: Any lapses in cleaning and dusting will be liable for penalty as deemed fit by the board nominated by the competent authority 	<ul style="list-style-type: none"> • Short Attendance of Labour: In addition to the non-payment of wages for the period of absence, Rs. 100/- (Rupees one hundred only) per head will be recovered from the bill for any short attendances during the month. • Quality Cleaning Material: In case any shortcoming or inferior quality is noticed in the cleaning materials as shown above, the same will be purchased from the market and bill amount will be recovered from the monthly bill of contractor. In case it happens more than two occasions in a month, a penalty of Rs. 500/- (Rupees Five Hundred only) will be recovered for such each occasion. • Lapses in cleaning: Any lapses in cleaning and dusting will be liable for penalty as deemed fit by the board nominated by the competent authority • Liability to 3 months of billing amount in case of any lapse.
<p>Clause 17 TECHNICAL REQUIREMENTS FOR THE TENDERING COMPANY / FIRM/ AGENCY</p>	<ul style="list-style-type: none"> • The agency should have PASRA license • EDM in the amount of Rs. 50, 000/- to be submitted in the name of Invest India along with the Bid document.
<p>Annexure 1 Schedule of Requirements (SOR)</p> <p>Rates may be quoted by the firm according to qualification and irrespective of minimum wages fixed by NCT. However, the enhancement of rate may not be governed periodically as and when the rate revised by NCT.</p>	<p>Rates may be quoted by the firm according to qualification and irrespective of minimum wages fixed by NCT. The enhancement of rate will be governed periodically as and when the rate revised by NCT and intimating to Invest India of any such change.</p>