

**RFP for Selection of Service Provider for  
Development, Implementation, Operation and Maintenance of the  
National Single Window System**

**Invest India**  
Vigyan Bhawan Annexe  
Maulana Azad Road, New Delhi 110011

**CORRIGENDUM 2  
Dated: August 14, 2020**

SNo.	Page No.	Section	Existing Clause	Revision
1	43	Form Tech 1B: Bidder's Authorization Certificate/Power of Attorney		The bidder can either submit the Authorization Certificate/ Power of Attorney using the template provided on Page 43 Form Tech 1B: Bidder's Authorization Certificate/Power of Attorney of the RFP <b>OR</b> submit the Authorization Certificate/ Power of Attorney already issued by the board of directors or authorized company secretary, appointing and authorizing as the authorized attorney to do in their name and behalf all or any of the acts, deeds or things necessary or incidental in response to Request for Proposal issued by Invest India
2	34	2.20 Important Dates	Pre-Qualification & Technical Bid Opening – 24 <sup>th</sup> August 2020	Pre-Qualification & Technical Bid Opening – 22 <sup>nd</sup> August 2020, 3 PM  VC Link will only be shared with participants who submit their bids  <i>For any concerns/ issues with the revised date kindly send a note to <a href="mailto:karan.gupta@investindia.org.in">karan.gupta@investindia.org.in</a></i>

Capitalized terms used hereunder but not defined shall have the same meaning as ascribed to such terms in the RFP.

## 1. Revised Online Bid Submission Process

- (a) The bidders shall submit the bid electronically as per the following mechanism and in compliance with the terms of the RFP:

File	Description	Format
Cover email	The email to Invest India should be marked as "Proposal for Single Window System" <bidder's name> and should contain the following files: a. File – 1 b. File – 2	--
File- 1 (EMD and Technical Proposal)	The file should be marked as "EMD and Technical Proposal"<bidder's name> and should comprise of the following information sought under the Technical Proposal Section of the RFP:  a. Scanned copy of the EMD; b. Letter of Proposal (Form TECH-1A); c. Bidder's Authorization Certificate/Power of Attorney (Form TECH-1B); d. Bidder's Details and Checklist including Pre-Qualification Criteria and Supporting Documents (Form TECH-1C) e. Details of Bidder's Organization and Experience (Form TECH-2) f. Comments and Suggestions on the Understanding of the Terms of Reference (Form TECH-3) g. A Description of Approach and Methodology for Performing the Assignment/Job (Form TECH-4) h. Information on Conflicting Activities and Wrong Declaration thereof, if any (Form TECH-5) i. Declaration for not being ineligible on account of corrupt or fraudulent practices (Form TECH-6)  All documents in support of the aforesaid shall be submitted along with the Technical Proposal.  The Technical Proposal shall not include any financial information. A Technical Proposal containing financial information shall be declared non-responsive and hence such proposal shall not be considered for evaluation.	PDF file of not more than 20MB
File-2 (Financial Proposal)	The file should be marked as "Financial Proposal"<bidder's name> and should contain the Financial Proposal as per FORM FIN 1.  All documents in support of the aforesaid shall be submitted along with the Financial Proposal.  <u>A password protected PDF file</u> should be submitted for the Financial Proposal and the	<u>Password protected PDF file</u> of not more than 10 MB

	password <b>should not be shared</b> with Invest India. Bidders shortlisted after the Technical Proposal evaluation shall provide the password to Invest India at the time of opening of the Financial Proposal.	
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- (b) The email containing the bid proposal with all the files mentioned above should be submitted to **[procurement@investindia.org.in]** in accordance with the timelines mentioned in the RFP under “Important Dates”.
- (c) No bids will be accepted after 11.59 PM, 21<sup>st</sup> August 2020 as mentioned in the RFP
- (d) Invest India will not accept proposals that are not in conformity with that specified above and in accordance with the terms of the RFP. A proposal delivered in any other manner shall be treated as defective, invalid and be liable to be rejected by Invest India.

## 2. Bid Opening

- (a) Each of the Technical and Financial Proposals shall be opened in the presence of the bidder’s authorized representative (only 1 (one)) who choose to attend the bid opening sessions as per the timelines mentioned in the RFP under “Important Dates”, through video conferencing or any other audio visual mode. The bidders’ authorized representatives who shall be present shall register online and confirm their attendance. VC details shall be communicated separately to the bidders who submit their bids.
- (b) The bids of bidders whose authorized representatives do not attend any of the bid opening sessions shall be deemed non-responsive and shall be liable to be rejected by Invest India.
- (c) Invest India may, at its own discretion, extend/change the date for submission of bids. In such a case all rights and obligations of Invest India and the bidders under the RFP shall be applicable to the extended time frame. In the event of a specified date of the bid opening being declared a holiday for Invest India, the bids shall be opened at the same time and location on the next working day.
- (d) Invest India shall not be responsible (i) for any file being corrupt, damaged or otherwise inaccessible; (ii) the premature opening of the bid if the Financial Bid is not password protected; (iii) if the proposals are not marked as stipulated, and the aforesaid may lead to rejection of the proposals altogether.

### 2.1. Opening of File 1– EMD and Technical Proposal

- (a) The File -1 containing the scanned copy of the EMD and the Technical Proposal will be opened in the first instance in the presence of the bidder’s authorized representative. Bids received without EMD will be rejected immediately.
- (b) The Technical Proposal of only those bidders, whose EMD instruments are found to be in order, will be opened as per the timelines mentioned in the RFP under “Important Dates”.
- (c) Thereafter, the Technical Proposals of those bidders who satisfy the Eligibility Criteria set out in the RFP, will be evaluated in accordance with the technical evaluation mechanism set out in the RFP.

### 2.2. Opening of File 2 – Financial Proposal

- (a) Financial Proposals of bidders who qualify from the technical evaluation shall be opened i.e. those who score minimum 100 points out of 150 points in accordance with the technical evaluation mechanism set out in the RFP, as per the timelines mentioned in the RFP under “Important Dates”, in the presence of the bidders’ authorised representatives.
- (b) The PDF with the Financial Proposal shall remain password protected and shall be opened only upon completion of the Technical Proposal evaluation in accordance with the terms set out under the RFP. The bidders shall share the password for the Financial Proposal only at the time of opening the said bids in front of the authorised representatives of the bidders present at the bid opening session. No password will be shared with the Invest India team prior to that.

### 2.3. Combined Evaluation

Thereafter, the combined evaluation of the Technical Proposal and the Financial Proposal shall be done in accordance with the bid evaluation mechanism set out in the RFP.