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INVEST INDIA

NATIONAL INVESTMENT PROMOTION
AND FACILITATION AGENCY

Corrigendum

IT Governance & Compliance Assessment

Issued by

Invest India

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Corrigendum

The RFP to select an agency to perform “As-Is” assessment for the current IT infrastructure and provide IT Governance mechanism is being re-opened. Interested bidders can refer to the attached RFP (**INV/IND/IT/RFP-19-20/03**) for qualification criteria and other key details.

The updated SOW, Timelines and Schedule is as follows:

Scope of Work

Objective: To provide advisory services to the Invest India IT team by performing “As-Is” assessment and provide a roadmap for the organization.

Consultants deployed at Invest India will be working as independent consultants. Following are the broad areas of scope of work:

1. Perform “As-Is” assessment of Invest India’s current IT infrastructure/ architecture and processes in accordance with applicable global standards (ISO 27001, CSA, Data Protection Laws) and industry best practices in the following areas. IT infrastructure includes the internal IT setup of the organization and the multiple digital platforms (7 in number) owned by Invest India.
2. Perform risk assessment based on ISO27001 and applicable Data Protection standards
 - a. Review information security risks with the stakeholders and draft a risk treatment plan for Invest India
3. Assess the IT processes based on applicable standards. Test the design & operating effectiveness of the multiple IT processes. Following is a list of indicative controls (not limited to):
 - Access Management
 - Data Classification and Data Security
 - Data Backup
 - Business Continuity and Disaster Recovery
 - Change Management
4. Review the Cyber process readiness and current risk exposure to Invest India along the following areas:
 - Network Security
 - Threat Monitoring and Management
 - Incident Management
5. Assess that our technology service providers are following secure SDLC practices and are continuously releasing patches for Vulnerability Management

6. Perform VAPT for Application Security
7. Perform IT Governance Review for Invest India:
 - i. Review the IT Governance mechanism
 - ii. Assess the effectiveness of IT Organization structure
 - iii. Review the Roles and Responsibility of IT Organization
 - iv. Highlight gaps related to IT and IS governance
8. Define IT Policies & Procedures for Invest India, after successfully conducting “As-Is” assessment
9. Based on the assessment and gap analysis results, provide a strategic roadmap for the next 3 years to meet the requirements of the organization

Key Deliverables

1. “As-Is” assessment analysis reports
2. Gap Analysis Report
3. Prepare a risk register and risk treatment plan for Invest India
4. IT Policies and Procedures as per Industry best practices and standard
5. RACI Matrix with respect to IT policies and procedures within the organization
6. Strategic roadmap for the organization based on risk identification, assessment & prioritization

Key Considerations

1. Invest India will appoint a SPOC for the overall management of the project and similarly the partner should nominate one SPOC for the overall program governance
2. The partner shall rely on the data provided by the SPOC and for all the deliverables SPOC and/or IT Head shall be the final reviewer and approver
3. The overall report shall be addressed to the management and presented before them
4. Location of the Project will be Invest India office in Delhi
5. The project will be Fixed Price project
6. The partner should focus on integrating and leveraging existing Invest India infrastructure as part of the strategy roadmap
7. For implementation support, post successful completion of project, partner can propose rates based on loan staff model

Timelines

The bidder as part of his proposal should propose the time it will take to complete all the tasks defined in the scope of work.

Updated Schedule

RFP re-issue Date	5 th November 2019
Last Date for Bid Clarification	13 th November 2019
Last Date for Bid Submission	22nd November 2019
Technical Bid Opening	25 th November 2019

Following is the link to the original RFP that was issued. Bidders may refer to the RFP for Pre-Qualification criteria and other terms & Conditions:

https://invest-india-revamp-static-files.s3.ap-south-1.amazonaws.com/s3fs-public/2019-09/RFP_IT%20Compliance%20Assessment.pdf

For any queries and clarifications please reach out to karan.gupta@investindia.org.in