



Bihar Industrial Area Development Authority

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OFFICE ORDER

In pursuance of the decision taken in the Agenda No. 09 of 53rd Meeting of the BIADA Board of Directors dated 26/06/2018 and the approval of the Department of Industries vide its letter no. 4468 dated 22/10/2018, it is circulated for information that as per Section 6 (9) of the BIADA Act, 1974 Industrial Area Management Committee (IAMC) is formed for effectively managing the Industrial Areas.

The Policy shall be implemented with immediate effect with strict adherence to provisions/conditions as specified therein.

Enclosure:- Industrial Area Management Committee (IAMC) Policy.

Sd/-

Managing Director

BIADA, Patna

Date:- 26/10/18

Memo No:- 5324/L

Copy to:- Executive Director, [Patna, Muzaffarpur, Bhagalpur, Darbhanga]/Law Officer/I.T. Officer/S.A.O/Executive Engineer/Establishment/ M.D Cell for information and necessary action.


Managing Director
BIADA, Patna

INDUSTRIAL AREA MANAGEMENT COMMITTEE (IAMC) POLICY

As per Section 6 (9) of the BIADA Act, 1974 Industrial Area Management Committee (IAMC) is to be formed for effectively managing the Industrial Area. Section 6 (3a) of the Act empowers the Authority to make such Policy for better management of the Industrial Area.

Accordingly, the same was put forth before the 53rd Meeting of the BIADA Board of Directors and in terms of the decision of the 52nd Meeting of the BIADA Board of Director's in its Proceeding No. 7th, the Industrial Area Management Committee Policy has been modified on the basis of the discussion with the Bihar Chamber of Commerce and Bihar Industries Association. Accordingly, a Policy is made and is laid out as under.

1. Short title extent and commencement

- (1) This Policy may be called the **Industrial Area Management Committee Policy**.
- (2) It would apply to all the Industrial Areas of BIADA and shall come into effect from the date of the issue.

2. Establishment

The office of the IAMC shall be within the Industrial Area and shall be provided by the Authority.

3. Industrial Area Management Committee - Aims and Object

- (a) To promote participation of allottees in management of industrial Areas by BIADA with respect to repair and maintenance of common areas and amenities such as drainage, roads, security etc.
- (b) And generally to do all that may be necessary or incidental to the attainment of the above objects.

4. Membership

- (a) Every allottee shall be a member of IAMC upon allotment of plot/shed/flatted factory complex.
- (b) Executive Committee of IAMC shall comprise of two members each from micro, small, medium and large Units who shall be elected by the members of IAMC. Apart from this two members shall be nominated by the M.D. BIADA. These members shall then elect a chairman through majority decision.

The Area Manager of BIADA shall be the Member Secretary for every such committee.

- (c) All the members of the IAMC shall pay a refundable and non interest carrying fee as under:-
 - (i) Micro Units: - Rs. 5,000/-
 - (ii) Small Units:- Rs. 20,000/-
 - (iii) Medium Units:- Rs. 2,00,000/-
 - (iv) Large Units:- Rs. 5,00,000/-

However, in the case of Exit transfer the refundable deposit shall be returned to the unit, but in the case of cancellation of the unit the amount shall be forfeited.

- (d) The committee shall keep a register in which the following shall be maintained:-
 - (i) The name and address of each member.
 - (ii) The nature and type of industrial activity, if any carried on by each member.
 - (iii) Class of membership in which each member is enrolled.
 - (iv) Names of the representative and alternative representative of each member.
 - (v) The date on which each member was admitted to the membership of the IAMC.
 - (vi) The date on which any member ceases to be a member.

5. General Meetings

- (a) There shall be held a General Meeting of the members of the Executive Committee which shall be called the ordinary general meeting at least in every quarter and annual general meeting in a year to transact the business in terms of the object of the IAMC in Para 3:-
- (b) There shall be 11 members in the Executive committee which comprises of a chairman. Every member shall be elected for a term of 2 years.
- (c) No business shall be transacted at the meeting unless there is a quorum. 6 members shall constitute a quorum for the meeting.
- (d) If a member remains absent from the meetings of the committee for three consecutive meetings, his seat may be declared vacant by the committee. The vacancy shall be filled in the immediate next meeting.
- (e) IAMC shall not take any decisions in contravention of the BIADA Act, 1974, rules, regulations, policy and if any decision is taken in contravention, the same shall be null and void ab initio.

6. Funds of the IAMC

The fund of the committee shall comprise of the following:-

- (a) Money received from the Authority,
- (b) The maintenance charge taken by the Authority may be credited to the fund of the concerned IAMC only taken from the concerned unit working under the aegis of the controlling IAMC.
- (c) Any fund raised by the settlement of any pond, auction of solid waste etc may be credited to the fund of the IAMC after the due approval of the Authority.
- (d) Any other income generated in the Industrial Area as with the prior approval of the concerned Executive Director.
- (e) Any withdrawal of the fund shall be made in accordance with BIADA Rules and Regulations and in consonance with the directions of the Authority.
- (f) To use and otherwise deal with the fund of the IAMC in such manner as may from time to time be determined by Executive Committee in the complete guidance of the Authority and to open and operate current and saving accounts with any Nationalized Bank under the complete supervision and control of the Authority.
- (g) The concerned Area Manager shall be incharge of the management of funds of the IAMC in consonance with the directions of the Authority and shall operate the accounts with jurisdictional DO.

7. Audit and Accounts:

True accounts shall be kept of the sums of money received and expended by the committee and the matter in respect of which such receipt and expenditure takes place and of the property, credits and liabilities of the committee. The accounts shall be examined and correctness of the balance sheet ascertained by qualified Auditors of BIADA.

9. Dissolution:

The Authority may dissolve the IAMC at any time if it is not fulfilling the objectives for which it was constituted and may reconstitute the same in accordance with these Rules.

- (b) These rules shall be binding on the committee and the members thereof, to the same extent, as if they had respectively been signed and sealed by each member and contained covenants on the part of each member to observe all the provisions thereof.

10. Functions of IAMC

The IAMC will perform these function in accordance with BIADA rules and regulations.

- a) The committee would put up its requirements with respect to repair or maintenance to be carried out in the Industrial Area to an appropriate authority.
- b) To prioritise the work to be carried out in the Industrial Areas.
- c) To consider problems and difficulties confronting the various types and categories of industries, with a view to finding out solutions with respect to common areas and amenities in the Industrial Area.
- d) To try and settle by mediation disputes pertaining to usage of common areas and amenities if any, between members of the IAMC.
- e) To oversee the work with respect to repair or maintenance and satisfaction certificate for processing of payment by BIADA.
- f) To advise and make suggestions to the Authority in writing.